

How to Scan from Brother Printer to Computer: A Complete Guide

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How to Scan from a Brother Printer to Computer +1-803-866-1601. Brother printers are known for their reliable multi-functionality, including scanning, copying, and printing. How to **Scan from a Brother Printer to Computer +1-803-866-1601** is a convenient way to store, email, or edit physical documents digitally. Whether you're using a Windows or Mac computer, the scanning process is fairly simple. This step-by-step guide will walk you through everything you need to know to scan from your Brother printer to your computer.

Step 1: Prepare the Printer and Computer

Before scanning, ensure:

- The printer is powered on.
- The printer is connected to your computer (via USB, Wi-Fi, or Ethernet).
- You have installed all the required Brother software and drivers.
Visit <https://support.brother.com>, enter your printer model, and download the Full Driver & Software Package for your operating system.

Step 2: Place the Document in the Printer

1. **Flatbed Scanner:** Lift the scanner lid and place your document face-down on the scanner glass.
2. **Automatic Document Feeder (ADF):** If your Brother printer has an ADF, place your document face-up in the feeder for scanning multiple pages.

Make sure the paper is aligned properly to avoid cut-off or skewed scans.

Step 3: Scan Using Brother Software (ControlCenter or iPrint&Scan)

Brother provides software to help users scan easily:

Using ControlCenter4 (Windows)

1. Open **ControlCenter4** from the Start menu.
2. Choose **Home Mode** or **Advanced Mode**.
3. Select the type of scan:
 - **Scan to File** (saves as a PDF or image)
 - **Scan to OCR** (converts text to editable format)
 - **Scan to Email**
4. Adjust scan settings such as resolution, file format, and destination folder.
5. Click **Scan** to begin the process.

Using Brother iPrint&Scan (Windows and macOS)

1. Download **Brother iPrint&Scan** from Brother's official site or your app store.
2. Open the app and select your printer.
3. Click on **Scan**, then select the settings (file type, resolution, color).
4. Click **Scan**.
5. After scanning, choose where to save the file on your computer.

Step 4: Scan Directly from the Printer Control Panel (Scan to PC)

Some Brother printers allow you to start a scan directly from the printer's panel.

1. Press the **Scan** button on the printer.
2. Select **Scan to PC**.
3. Choose the file type (PDF, JPEG, etc.).
4. Select your computer from the list (ensure it's on the same network).
5. Press **Start** to begin scanning.
6. The scanned file will be sent to your computer's default scanning folder.

Note: For this method, the Brother software must already be installed on your computer.

Step 5: Using Windows Fax and Scan

1. Press **Windows + S** and type “Windows Fax and Scan.”
2. Click on **New Scan**.
3. Choose your Brother printer from the list of available scanners.
4. Set your scan preferences (file type, resolution).
5. Click **Preview** to check the document.
6. Click **Scan** to complete the process.

Step 6: Find Scanned Files on Your Computer

Scanned files are usually saved in:

- **Windows:** Documents > Scanned Documents
- **Mac:** Pictures folder or as set in iPrint&Scan
You can also change the save location in the software settings.

Troubleshooting Tips

- **Printer not found?** Make sure it's powered on and connected.
- **Software won't open?** Reinstall Brother drivers and ControlCenter or iPrint&Scan.
- **Scans are blank?** Check if the document was placed correctly or if the glass is clean.

Conclusion

Scanning from a Brother printer to a computer +1-803-866-1601 is quick and efficient once set up. You can use Brother's software, built-in computer tools, or the printer's control panel. Make sure your devices are properly connected and configured to ensure a smooth scanning experience.